

8th February 2022

Dear Y6 parents and carers

This is a link to [Mr Liley's letter](#) sent home to all parents/carers today.

We will be offering an online meeting for you and your child, mostly via School Cloud next term. School cloud is a booking system we use to book parent evening appointments. The dates on offer will be 4th or 5th or 9th or 10th May. The exact timings and an invitation to book a meeting will be emailed to you after the Easter break. This session will enable you to meet a member of the headship team or pastoral support staff so we can find out a bit more about you and discuss the transition process.

Thank you to everyone who has been in touch regarding ensuring their online admission form has been completed. Those of you who have still not completed these please do log on. Any issues or worries about accessing this please let me know. As I have explained you were emailed your login and password from the email address admin@applicaa.com so please check your spam. Could I please ask for any outstanding applications to be completed by the end of April. I will be happy to help if you have any issues.

Thank you to everyone who has completed the address validation section which is the new section on the admission form. It asks you to upload a copy of your recent Council tax account for 2022/2023, short form birth certificate or passport for the student and to complete and upload an [acceptance slip](#) for West Sussex which can be downloaded from our [If you do have any issues uploading documents then please email them to me with your child's name and I will upload them for you.](#)

I hope you have a lovely Easter break.

Best wishes

Fiona