

Ref: PS188/23-24/KBO/LJY

Date: 04 January 2024

Dear Parent and Carer,

I am writing to inform you that I am stepping away from the role of Y8 Team Administrator to focus on my new role in both Behaviour and Y11. It has been an absolute pleasure working with you.

The new Y8 Administrator is Mrs K Boakes and her contact details are as follows:

Mrs K Boakes:

Telephone: 01903778354

Email: kboakes@theangmeringschool.co.uk

I would also like to kindly let you know that you can now report absences via text message, we would welcome and encourage you to use this new facility and all messages will be picked up by our Year Team Attendance team by 8.30am each morning.

The text number for this is: 07860054571

I wish both you and your child all the best for the future.

Kind regards,

Lisa Jones

Y11 Attendance Officer