

In the Exam

- Listen to the invigilator/examiner
- Read the instructions very carefully.
- Marks are often thrown away because students don't do what they are asked to
- Where there is choice, choose your questions carefully
- Write your answer if you feel confident. If not, go on to the next questions. Don't spend time on questions you are unsure of until you have been through the whole paper once
- Check all calculations. Does the answer make sense and have you included the units?
- Check information in graphs, tables and pictures. Did you read them correctly?
- Check your spellings of subject specific words, but if you are not sure of the spelling write your answer anyway. You may get the mark
- If you have to draw diagrams, charts or graphs, use a sharp pencil and draw accurately using a rule where necessary
- Once you have answered all the more straightforward questions go through the paper again, tackling those questions which are more difficult. If on the second reading a question is still very difficult, move on to the next question
- Keep an eye of the time. Make sure you don't spend too long on one question; you need to allocate time equally
- If you finish early you will not be allowed to leave until the exam is finished
- If you are caught gesticulating to another pupil you will be disqualified
- No mobile phones are allowed in the Examination Hall
- You are not allowed to sit where you want. You will be given a candidate or pupil number. If you need to go the toilet you will be escorted
- If you are 15-20 minutes late you will not be allowed in and if you do not turn up for the exam there is no second chance. If you are in hospital you can still do the exam there
- The papers are marked by external markers. If you require project or coursework returned, ask your school.