

### **Extra Ordinary Full Governors Meeting 03.03.2021 Online zoom meet. 5pm**

**Present:** Mr Liley (HT) Mr Fielder (Chair) Mr Cayless (ViceChair) Mrs Thomas, Mrs Hamilton-Street, Mr Smith, Mr Hamilton-Street, Mr Beaney, Mr McLelland, Mrs Mitchell, Mr Street

**Also present:** Mrs Nolan (Clerk)

**Not present:** Mrs Kettink.

1. The Chair thanked everyone for attending (virtually) the extraordinary FGB following the school's recent Ofsted section 8 inspection. The HT informed the board that the inspection appeared to have been completed satisfactorily; any information is embargoed until the final written report is issued within the next 30 days.

### **Headteacher Update (attached)**

2. The HT presented his report to governors. The following questions were raised and answered as the report was being delivered:
  - Governors raised concern over supply of and the restrictions in place regarding face coverings. - HT explained that provided staff and students observed the 2metre distancing, face coverings can be temporarily removed.
  - The school has a good supply of disposable face masks supplied by the DfE..
  - Clear face coverings for staff to use for the HI students have been ordered and will be in place for when students return to face to face learning.
  - A Level and GCSE guidance has been outlined to the Subject Leaders
  - Assessment and final Assessments at the end of May
  - Final moderation by the 18th of June
  - Science will continue to deliver small assessments
  - Maths will have a large mock exam in the Sports Hall
  - English will continue to deliver classroom based assessments in the main
  - Governors enquired if the two members of staff leaving will be offered exit interviews - The HT will conduct the exit interviews, and will invite a governor, should one be requested by the staff member, as per current policy.
3. Confirmed numbers for September are lower than PAN, 239 students have been offered places. Teaching groups in September will be set at 9. Cost saving strategies will need to be considered. Current year 5 cohort is slightly larger.
4. Plans for the YTL are as follows, The Current Year 7 will remain as Year 7 team leader and will assist with transition. The new YTL will take year 8, Mr Smith remains with his current year 8 going into year 9. Mr Middleton will remain in KS4 taking leadership of year 10, whilst Mrs Fillery moves up with her Year group to year 11.

### **Lateral flow testing**

5. The Chair acknowledged a number of volunteers who assisted with the Lateral Flow Testing Centre and thanked Mr and Mrs Hamilton-Street for their time and assistance. There have been no delays or issues with supply,

6. It was acknowledged that Mrs Street, School Nurse is doing an amazing job organising the testing program in school. All LF Testing kits will be distributed to students to administer at home on a Sunday and Wednesday after the 2 week program has been completed in school. They will have enough kits to test up to the end of term.
7. The governors were very pleased to see the results of the recent survey have been a vast improvement on previous years, but were concerned to learn that 27% of parents were not aware what their child was going to learn in the current year. - The curriculum mapping is available but not particularly easy to find on the school website, governors were keen to see promotion of this information in the future.
8. Governors were keen to promote the 97% of parents view that they are happy with the school and that 92% of parents would recommend the school to others. Governors requested that the HT pass on the positive progression on to staff and build on promoting the school to parents.  
**ACTION HT**
9. Governors were informed that unfortunately, there is no way of tracing the negative responses on the parent survey to identify weaknesses which may be addressed.
10. The HT was pleased to report that the HMI confirmed there were no qualifying complaints.
11. Governors agreed that the question : 'is your child safe in school' is an ambiguous question.

### **Return to Face to Face Teaching**

12. The HT confirmed that the DfE requires all children to return to school (unless medically shielding) and that there will be no online lessons provided to students whose parents/carers would prefer their child remain at home due to covid anxiety.
13. The DfE have created attendance register codes with subcodes to identify the reasons for absence
14. The school is aware the % attendance data will take a hit due to students having to self isolate while they themselves, or a family member awaits a PCR test result or 10 day isolation period due to family member testing positive for covid.
15. Governors raised concern that a number of female students have struggled with the lockdown. It was noted that SEND data should be scrutinised, Mr Smith will consider the data and raise questions on behalf of the board -  
**ACTION SSM**
16. Mock exams for Years 11 & 13 - Mocks are currently taking place online and appear to be going well, attendance is good.
17. There is a weak link with attendance with some disadvantaged students, which staff will mop up over the next few weeks with students face to face.
18. HT reports some marking is still in progress, there have been some voice message feedback to students via google classroom (useful tool) giving individual personal messages for students. This tool has been well received by parents.

### **Website**

19. Ofsted raised the issue about the website having some elements which were out of date,(this has since been rectified) and that the site itself is not particularly user friendly. Governors resolved to create a working party to follow up on Mr Cayless' feedback (Autumn Term) and work with the school to create quick wins and improve the usability for all, including the mobile phone experience.

20. The following governors will review the site as a parent and feedback to the working group Mr McLelland, Mrs Thomas. Working party: HT, RC, MF, to meet with Mr Ginnaw IT Manager and Mrs Moppett within the next 2 weeks.

**ACTION SLI MF RC**

#### **Membership update & Link Governor Review**

21. The Chair informed the board that he had received a resignation from Mr Barclay (Co-opted Governor) owing to receiving a promotion in his day job, and being unable to fulfil the role of governor to the best of his ability.
22. The Chair informed the board that, following a successful advertising campaign and interview process, he is pleased to recommend 3 professionals to join the board as co-opted governors, their induction will take place next week and will be introduced to the board on 31st March with a view to being voted onto the board.
23. Link Governor review/responsibilities will also take place at the next meeting.

#### **AOB:**

24. School Financial Value Standard SFVS has been signed off and filed with WSCC. It was agreed that a small working party will meet with the School business manager once per term (3 times per year) to review each year and advise the board. Volunteers sought for the working party will be finalised at the next meeting.
25. Next meeting Date 31<sup>st</sup> March 6pm (in person) room to be confirmed.