

## **At a meeting of The Angmering School Governing Body on 9 December 2020 18:00hrs**

**PRESENT:** Mr Fielder (Chair), Mr Cayless (Vice Chair), Mr Whatford (DHT), Mr Street, Mrs Mitchell, Mrs Hamilton-Street, Mr Hamilton-Street, Mr McLelland, Mrs Thomas, Mr Smith,

**Also present:** Mrs Nolan (Clerk)

**APOLOGIES:** Apologies were received in advance from Mr Liley (HT), Mr Barclay, Mr Beaney all were accepted

Mrs Kettink did not attend the meeting.

### **DECLARATIONS OF INTEREST**

1. There were no declarations of interest

### **MEMBERSHIP MATTERS**

2. The Clerk reports some interest in recent advertisements to fill the co-opted governor vacancies - The Chair will meet and conduct interviews in January.

### **CHAIRS ACTIONS**

3. There were no Chair's Actions

### **URGENT MATTERS**

4. There were no urgent matters

### **MINUTES AND MATTERS ARISING**

5. Minutes of the Full Governing Body meeting held 21st October 2020 were **approved** and **signed** by the Chair.
6. **Item 12** - A continuation of Item 26 from the previous meeting minutes, whereby governors acknowledge concern regarding the gap for students with SEN K remaining stagnant over the past 3 years - governors were informed that Mrs Hamilton-Street and Mrs Mitchell are working closely with the deputy headteacher ensuring close monitoring of SEND and SEN K students.
7. **Item 14** The Chair along with Mrs Hamilton-Street and Mr Barclay met in late October to discuss plans to realise the ambition to seek donations for approximately £30,000 for IT equipment desperately needed for students in the school to be able to work remotely during the pandemic. Mr Barclay to report to FGB in January **ACTION: AGENDA ITEM MB**
8. **Item 43 Skills Audit** - Mrs Mitchell reported that many governors have contacted her to either obtain further training or inform her of recently completed training. Observation made that there is an abundance of training online available for all to complete at will. The Chair encouraged all to continue to seek further training.

### **GOVERNOR TRAINING - Understanding Data**

9. Mrs Raynor (AHT) Delivered a training session on understanding data (see attached papers tabled) discussed at length, data based on prior attainment Fisher Family Trust (FFT) 30 + years of data. Government performance tables. Understanding the reasons behind the disadvantages students (approx 50 students in each year group) gaps, lower reading scores, period of time it takes to learn content some students are quick learners compared with others, various reasons such as economic hardship, disability, social emotional requirements, etc - but understanding there will always be a gap. The requirement is to see that the students' targets are being met or

improved, some subjects this year have increased their targets as students have successfully reached them.

#### **DATA - Academic Review 1**

**10.** Year 11 Data was not available for the meeting as previously planned due to the papers being in quarantine prior to and after marking - HT to share data with GB when available **ACTION HT**

**11.** Year 8 projections are conservative due to the lack of data supplied in year 7 because of covid19 and limited schooling. This is a similar situation for year 9.

**12.** External support has been provided for MFL, and is working well. Also for School Support has been provided for SEN K students. This is a huge piece of work and needs to be added to the Governors Action plan

**13.** There was a lengthy discussion around K classification and the SEN Inclusion register. It was reported that the review process is more robust than in previous years. NB: It was noted that the column for serious concern was missing from the data sheet provided. This will be rectified. Governors are aware that any student not yet inline is a concern and need to understand the reasons behind this. Core Subjects have robust scrutiny and are able to justify expected data.

#### **BUDGET - 3 Year Budget Plan (see HT's Report)**

**14.** The Chair reported to the board that he had met with The School Business Manager to carry out a financial review and **sign off** on an **approved 3 year budget** (Governors received notification virtually- details on the GVO). See also questions raised in the HT's Report

#### **REPORTS TO GOVERNORS**

**15. Headteacher's brief half term report** (copy attached) Mr Whatford presented Mr Liley's report the following questions were raised and answered:

- Governors were concerned that there may be a need to set a deficit budget in the future if student numbers drop in the coming years and resolved to keep a close eye on the situation - current indications are that intake for 2021/22 are at 260 with our PAN at 270 is considered not unreasonable.
- It was noted that there was no negative feedback from parents regarding the two day closure for Year 9 students because of the lack of staffing due to Covid19
- Appraisal process has received an overhaul which has been well received by staff, it was noted that the support staff found the process more robust and effective.
- Attendance - Governors were very pleased to see a reduction in the PP and SEN Gaps and acknowledge the school's commitment and positive results to improve attendance across the whole school. It was noted that in a very small number of the students' attendance can be problematic as they progress through the school, these students are offered Blended Learning which improves the situation.
- Governors asked if the school would take up the government's offer of making December 18th an inset day - the school has declined this offer as it would mean losing a day from the next school year - Staff Training days are an important resource for all staff. A small number of staff have been assigned to cover track and trace during the school break . The school will stick to its original plans for the last day of term, as it acknowledged the importance of wellbeing for students and staff.
- Behaviour management - It was reported that there is an increase on small misdemeanours, generally due to the extra expectations created by the pandemic and in some cases has caused an increase in Fixed Term Exclusions. A minority of students at the higher end of the behaviour standard due in the main to being unable to regulate their behaviour, wishing to socialise with other students in school and/or have complex behaviour issues, for which, individual behaviour plans are created.
- No sanctions for lack of homework? This has been identified as a teaching and learning issue and not a behavioural issue, and is followed up by each faculty.
- Governors were made aware that the demand for Supply and Cover for absent staff is very high at the moment, Rarely Cover has been implemented on a few occasions, staff are tired and the extra pressure due the pandemic is increasingly noticeable.

**16. WSCC Link Adviser Visit Report** (copy attached) Governors acknowledge the report and are pleased with the progress being made despite the pandemic.

## **PUPIL PREMIUM**

**17.** Mrs Hamilton-Street and Mrs Mitchell reported on the work they have been doing with Mr Jobling DHT and colleagues, and are confident that the strategy and plan now in place is more robust. They will be attending the meeting tomorrow with the external consultant offered from School Support.

**18.** Mrs H-S noted the challenge will be to keep on top of the plan in the current climate, but also confirmed that she would now be more confident and able to answer scrutiny from OFSTED. An update following the school to school support visit will be brought to the January meeting

**ACTION: AGENDA Item PP**

## **GOVERNING BODY ACTION PLAN**

**19. ACTION PLAN** The Chair, Mr Smith and Mrs Hamilton-Street have created a Governors' Action Plan (tabled) which leads into the school Improvement Plan.(Copy attached) All governors are required to review and share their ideas, retaining the key priorities and foci with the board. - This needs to be a cohesive document. A lengthy discussion took place. It was suggested that a mission statement be created to frame the Action Plan year on year. The document will become useful for all as a focus when doing link governor visits. All governors to feedback comments to the Chair asap.

**20.** It was noted there are Link Governor gaps for Maths and MFL currently being overseen by the Chair. Headline figures show these to be critical roles to fill - The Chair will review this at the next meeting.

**ACTION: Chair Agenda item**

**21. H&S Audit** - Mr Hamilton-Street was pleased to report that all outstanding actions following the audit have now become fully compliant please see attached link governor report for full details.

**22. Link Governor Report Science** Mr McLelland reported the Science faculty have found teaching at the beginning of this term a challenge due to the covid restrictions and lack of practical lessons, this has since been reviewed and with new guidance has alleviated some difficult areas of teaching - please see full report attached.

**23. Link Governor Report ArtsMark Award.** Mrs Mitchell reported on the exciting opportunity the school is building with the wider community headed up by Mrs Hobbs who has boundless enthusiasm and energy and is requesting all curriculum areas to get on board. See Report att. Mr McLelland offered to assist Mrs Hobbs and Mrs Mitchell with links to 8/9 March Innovation 2021

**ACTION BMC**

## **POLICIES**

**24.** LAC Looked After Children Policy statement 2020 **Ratified**

**25.** Lettings Policy 2020 (redraft) **Ratified**

**26.** Medicines Policy **Ratified**

**27.** Physical Contact Restraint Policy 'Points raised,' currently 12MAYBO trained in total. Maybo training is not currently available due to C19. Policy **-agreed** to reword the introduction to read Trained Staff - **Approved**

**28.** Manual Handling Guidance Final version shared virtually **Ratified**

**29.** Charging and Remissions **Ratified**

**30.** GDPR **Ratified**

**31.** Anti Bullying Policy, Draft **not available at time of the meeting - to be ratified virtually**

## **AOB**

**Invite MWH LGA to report on SENDCO to Governors'**

**WSCC Link Adviser report** Mrs Thomas will send specific questions to the HT regarding the Task Group meeting and associated Link Adviser report.