

At a meeting of the Full Governing Body held on Wednesday 9 November 2022 At The Angmering School.

Present: Mr Liley (HT) Mrs Hamilton-Street(Chair) Mr Fielder, Mr Gisby(Virtual),Mrs Mitchell, Mrs Thomas (VChair), Mrs Young, Mrs Dyson(BM)

Also Present: Mrs Nolan (Clerk) Mr Whatford(DHT) MRs Anderson (DHT)Mrs Knox

APOLOGIES

1. Apologies were received in advance of the meeting from Mr Smith, Mrs Hart, Mrs Scales, Mr Beaney, Mr Kingsley and were **accepted** by the board.

DECLARATIONS OF INTEREST

2. There were no declarations of interest.

MEMBERSHIP MATTERS

3. The Board welcomed Mrs Knox to the meeting and voted unanimously to invite her to the board as an Associate Governor.
4. Mrs Jagger has resigned her post with immediate effect sighting work commitments
5. Chair reported that she and the vice chair had met with a potential new Co-opted governor who has a background in education law and GDPR and sought the board's permission to invite her on to the board at the next meeting. Board members **agreed** the proposal.

SAFEGUARDING

6. There were no Safeguarding matters to report.

URGENT MATTERS

7. There were no urgent matters

BROMCOM

8. The HT and BM updated the board on recent developments and issues relating to the new MIS system implementation including the WSCC Hotline support setup. Governors were equally frustrated as school staff, about the cancellation of the various training sessions.
9. Governors acknowledge the extra work and commitment from staff who are trying to navigate the new system and asked if overtime is being claimed and if the school were claiming back from Bromcom or WSCC? The HT and BM confirmed that overtime is currently being done at the goodwill of colleagues, however another school has submitted a claim but it is unclear if funds will be reimbursed.

10. Regarding the extra work involved in setting up the Financial service, it was questioned whether WSCC can provide the salaries information? BM will seek clarification on this.
11. BM confirmed that the local Business Managers Forum are supporting each other. Unfortunately it is not possible to to trial an end of year closedown, however the BM confirmed a direct contact is supporting the current issues.
12. The Chair thanked the BM for the updates and passed on the board's appreciation to the efforts of her and her team while working in such stressful times.

MINUTES AND MATTERS ARISING

13. Minutes of the Full Governing Body meeting held on 21 September 2022 were **approved** as a true record of the meeting and **signed** by the Chair.
14. There were no matters arising.

QUALITY OF EDUCATION Across Key Stages 3 and 4

15. Mr Whatford and Mrs Anderson presented the attached presentation and took the following questions/points noted from the board:
 - a. Mrs Young has taken on the role of link governor for MFL and recently met with the subject leader. Her report outlines the range of activities which have been undertaken in order to support the new subject leader to raise standards. The headteacher continues to line manage this department and it remains a focus of the school development plan for 2022/23.
 - b. The board notes a pleasing number of learning walks are being carried out.
 - c. Governors raised on how RE is monitored in the Perspective and Insight lessons, given that Ofsted focused their questioning around this at the recent inspection. Each Unit taught has assessments at the end which cover all aspects of RE based knowledge, there is a deep understanding, and the quality of education is assessed with knowledge and presentation.
 - d. Closing the gap between Males and Females and Covid catchup - it was explained the huge amount of work going into reducing the gap, with interventions.
 - e. Teachers trained as examiners have given the school valuable insight and more time to stabilise and accurately predict grades.
 - f. What's next? - Challenge, Engagement, Pace to be evident. New assessment in KS3.
16. Mr Whatford and Mrs Anderson were thanked for their presentation and left the meeting. Powerpoint to be shared with the board via the GVO **ACTION Clerk**

FINANCE

17. As discussed under item 8, The BM is hopeful to be able to produce figures for the next meeting.
18. SFVS - The BM reminded the board that a finance review is required in the Spring Term and welcomes support with this process, the deadline for submission is

31.03.2023 The Chair agreed to support the BM with the review on behalf of the board.

ACTION CHAIR

19. School fund - DECLARATION the BM reports some issues with banking with HSBC and moved the account to Lloyds and wanted the board to be aware that as she has a personal bank account with Lloyds there is no impropriety but due to security reasons, it is necessary to identify her personal details/ account in order to gain access to services in the bank for the school fund account.

STAFF WELLBEING

20. The HT reported that the wellbeing offer had been reshared with staff, with signposts for support.
21. Staff survey for Ofsted was positive .
22. There is a staff party on 25th November, Governors welcome!
23. HT meets half termly with the Union Reps
24. Private healthcare offer at a nearby school was investigated and deemed too expensive for the school to consider, for little return, however, will keep an open mind and seek further options.
25. The headteacher confirmed that there has been an impact on both students and staff with the cost of living rises, year team leaders and student support are providing ongoing support to students and families, there have been some staff enquiries regarding extra support being available, this is a little more problematic, but the school is supporting where it can. Mrs Knox will share relevant links with parents and staff. The school does not meet the criteria for The National Breakfast Club as the requirement is 40% Free School Meal places, we are at 23%.
26. There are no current plans to cut support staff roles, the budget for 2021-22 carryforward will offer a buffer to support the budget for 23/24
27. First and second choice preferences for places in September 2023 are slightly reduced, forecasting leaner times ahead and the possible necessity to trim teaching staff.
28. Following the Ofsted inspection the HT and Chair are looking into a new marketing strategy.
29. Governors raised concern that the school's open evening was on the same date as DHS - and were informed that this had not impacted us due to catchment areas. The HT confirmed that next year's open evening will be better.

CHAIRS ACTIONS

30. The Chair reported that a member of the teaching staff had requested a career break, and was currently being considered.

REPORTS TO GOVERNORS

31. **HEADTEACHER'S REPORT** - The HT presented his report (att) the following questions were raised;

- a. Why does Sixth Form attract more males than females? - the HT suggested that the Maths, Chemistry, Biologie and Sports courses are nationally male dominated and not necessarily connected to sports and extracurricular activities.
- b. It is recognised that the sixth formers need to get more involved during the school day and is part of the head of sixth form's development strategy.

32. WEST SUSSEX ADVISER REPORT

- a. Termly report (att) consideration for curriculum content MFL and RE to be looked at with the SIP at the next meeting **AGENDA ITEM SIP**

GOVERNING BODY DEVELOPMENT PLAN

33. **OFSTED** Report (att) Chair congratulated the HT and all staff for their continued efforts and recent inspection result, the HT reiterated all staff were brilliant and delivered on all aspects required of them, and thanked all governors who were involved in the two day inspection, all parties agreed it was a massive improvement on the previous inspection of 2019 due to the level of trust built with colleagues working collegiately.
34. **ACADEMY** - The Chair and HT had, prior to the Ofsted inspection been visiting academies to research the possibility of academisation, given the recent inspection, the Chair will write to those visited to thank them for their time, but on reflection, the school wished to remain a maintained school for the foreseeable future. A governor working group will be created to develop options in future for the 2030 deadline.

DISADVANTAGED STUDENTS

35. The Chair reported that she had completed a learning walk and will submit her report for the next meeting.
36. SEND Link Report (att) from Mrs Thomas outlining the track and monitoring processes moving forward.

HEADTEACHER'S PERFORMANCE REVIEW

37. The annual performance review of the headteacher took place on 23rd September by the review committee along with West Sussex Adviser Helen Gabrielides . Monitoring reviews have been arranged for the Spring and Summer terms.

ADVENTUROUS/OVERNIGHT/OVERSEAS TRIPS

38. Returning to usual practice following the pandemic, the school has resumed the extra curricular opportunities to develop understanding of subject content and the following trips have been signed off by the governors;
 - a. STEM event at Goodwood Festival of Speed 13.07.2023

- b. Geography field trip 24-25 March 2023 Overnight stay in London - a slight issue has been reported that the original itinerary had to be changed due to the Velodrome being double booked.
- c. Day Trip to Auschwitz concentration camp 10th November 2022 Provided by the Holocaust Education Trust for two sixth formers.

WEBSITE AUDIT

39. Governors received the (att) audit report in advance of the meeting the following points were noted;
- a. Schedule annual audit by the board
 - b. Sixth Form prospectus needs to be more representative

SURVEYS

40. It was agreed that the Staff Survey will be held in the Spring Term
41. It was agreed that the Parent Survey will be reviewed in light of the recent inspection.

LINK GOVERNOR REPORTS

42. The following Link Governor Reports (att) were submitted to the board in advance of the meeting, governors acknowledged the reports with no questions raised;
- a. SEND
 - b. Behaviour & Pastoral
 - c. Safeguarding & Child Protection
 - d. English

GOVERNOR TRAINING

43. Governors were requested to complete Panel work and Effective Exclusion Review training asap and forward completion certificates to the Clerk **ACTION ALL**

POLICY REVIEW

44. The board **ratified** the draft Behaviour Policy, noting the content is acceptable but would like the final document to not include the bulk of guidance to staff. **HT AGREED to tidy the draft for publication ON APPROVAL OF THE BOARD.**

DATE OF NEXT MEETING Wednesday 7th December 2022 at 5pm in L11
Meeting closed at 18:40hrs