

**At a meeting of The Angmering School Full Governing Body on Wednesday 8th July 2020**

**Present:** Mr Liley (HT) Mr Fielder (Chair), Mr Cayless (Vice Chair) Mrs Mitchell(Co-Op), Mrs Hamilton-Street(Co-Op), Mr McLelland(Co-Op), Mr Smith(Co-Op) Mr Beaney(Co-Op) attended via zoom, Mr Barclay(Co-Op), Mrs Thomas (PG), Mr Street(SG), Mr S Mountain (Co-op).

**Also Present:** Mrs Nolan (Clerk)

**APOLOGIES:** Mrs Kettink(PG), Mrs Prior (Co-Op), Mr Holmes (LEA)

1. Apologies were received and **accepted**

**DECLARATIONS OF INTEREST:**

2. There were no declarations.

**Message from the Chair**

3. The Chair spoke on behalf of the Board to congratulate and thank Mr Liley and his staff for the fantastic support and efforts to maintain distance learning and support for our students during the COVID19 pandemic. It was recognised that the wider community are both impressed and appreciative of the continued support to all stakeholders. Special mention to the exceptional online assemblies and social media.

**MEMBERSHIP MATTERS**

4. Mr Beaney elected Co-oped governor at the end of his term of office as a parent governor.
5. Mrs Thomas Parent Governor; welcomed and introduced to the board
6. Mr Street Staff Governor; welcomed and introduced to the board
7. Addendum - Mr Smith Co-opted; invited and accepted to serve a further term of office.

**CHAIRS ACTIONS**

8. CoG wrote to stakeholders in May promoting 'Thank a Teacher Day' copy attached to the minute book.

**URGENT MATTERS**

9. There were no urgent matters

**MINUTES** (copy att)

10. Minutes of the Full Governing Body meeting held on 26th February 2020 were **accepted and approved** as a true record of the meeting and **signed** by the Chair.

**MATTERS ARISING**

11. Item 16. Who's Who board Mr Smith has produced a draft and requested all governors to approve or provide a head and shoulders profile photograph to be displayed. The Board will be put in reception and the staff room in September. **ACTION ALL**
12. Item 27. Governor Visits Policy Mr McLelland kindly took ownership and will review the policy with the Chair **ACTION BMc MF**
13. Item 29 Catering contract working party (SLI MWH DDY SSM MB) to report back at the next FGB meeting **ACTION SLI SSM MB**

## HEADTEACHER'S REPORT SPRING TERM (copy att)

14. The Headteacher's report was issued electronically on 25th March to the board due to the COVID19 pandemic and Lockdown restrictions. The board **formally accepted** the Headteachers Spring Term Report.
15. No questions were raised.

## HEADTEACHER'S REPORT SUMMER TERM (copy att)

Governors received report in advance of the meeting and raised the following questions:

16. *Due to the lack of progress or attainment figures, how does the HT feel the results compare with last year?* The academic review in March indicates an upturn and the P8 figures are significantly better at -.05 to -.1 Comparisons for English, Maths and Science are not available but English and Maths are on track.
  17. *Has County indicated any additional funding towards Covid overspends to date and related to the next academic year?* The school will make a claim, however, there is a limit to what can be claimed this term. There will be an ongoing expenditure to be considered and accounted for within the schools budget going forward.
  18. An additional pot (£80.00 per student) will be issued in September, to be earmarked for 'closing the gap' and can only be used for additional tutoring (not cleaning costs).
  19. Budget headlines have gone up slightly (90k), largely due to good management of the Finance team. Due to the partial school closure some savings were made by trimming capitation and utilities, casual cover supervisor hours were also saved, however, exam invigilators still required salaries.
  20. HT briefly covered an overview of new staffing recruited for September and is pleased to report there are no temporary contracts.
  21. HT reported there are approximately 3 staff members who may not be able to work on site in September due to COVID19 guidance and health restrictions.
  22. HT reported on the phenomenal Admissions work led by Mrs Moppett and is pleased to report the school is at PAN (270) in Year 7 for September, with a waiting list.
  23. Year 6 transition has been much richer than in previous years, with Online Assemblies, 205 'zoom' online meetings between parents, students and HST members show good engagement and the feedback from parents has been very positive.
  24. Centre Assessed Grades CAG - The HT explained the process for students to appeal their grade. The HT will support the process should students appeal
  25. 6th Form intake may be up on last years' due to the current environment as students have experienced good support throughout the pandemic.
  26. WSCC Sensory Support Review has provided WSCC with a better long term plan for VI & HI provision
  27. HT reported many positives of staff and students during the current pandemic situation, most notably the Year 10 provision provided has been a better service compared to other secondary schools and the strength of the headship team.
  28. Planning for September and wider opening - please follow the link  
<https://docs.google.com/spreadsheets/d/1qJmBFKUX22ZKE4faurKr0FGG8eQTnyctbArItrTi3sE/edit?ts=5efedc52#gid=1461449015> and Risk Assessment  
<https://docs.google.com/document/d/1J8nknW23NloXWGjFoC-kitiinik-bPoNMh3NzmVRsXk/edit?ts=5f1fe769>
- ACTION Clerk**
29. Governors concerned about students feeling anxious about returning to school in September were reassured that Headship Team recognise there will be struggles for some students and that additional staffing and counselling will be in place along with a tutoring program - 'Recovering from pandemic'. Positive aspirational language will be used by all staff.

30. It is understood that there will be no official Ofsted Inspection visits unless there is evidence of schools not working to bring back attendance and learning in the classroom.
31. Governors questioned the number of the cohort across the year groups who have not fully engaged with remote learning and what actions have been carried out. HT confirmed that each Year Team Leader has been responsible for following up on students and their families to offer support and solutions to issues which may have arisen preventing them accessing remote learning. Year 10 students with Social Workers have been given laptops where required, there is no funding for a wider issue of electronic devices.
32. Challenging behaviour will be heavily monitored under the guidance of the Temporary Interim Behaviour, Teaching and Learning Policy that has updated for the Autumn Term. A copy of the amended policy will be shared with FGB for remote ratification. **ACTION Clerk**

It was noted that there may be an increase in short Fixed Term Exclusions should social distancing breaches become a safety issue, Staff are aware many students may struggle with the restrictions imposed. APC have to date, not issued any guidance. The school will implement changes around reintegrating students. The core priorities will not change, a positive learning environment will continue led by SHO. The governors expressed their thanks to SHO and her team. **ACTION MF**

#### **PUPIL PREMIUM PRACTICE REVIEW REPORT (copy att)**

Governors received report in advance of the meeting and raised the following questions:

33. *Q.What recommendations are being taken forward into our 2020/21 School Improvement Plan? (SIP)* A. There were 20 recommendations, all will be reviewed and fed into the School Development Plan.
34. *Q.How will governors monitor, challenge and support the plan?* A.Leader for Geography TRI has developed a model for monitoring disadvantaged students at subject level, this will be shared with all subject leaders. Governors' **resolved** to consider and **develop the Governor Action Plan** to ensure consistency and continuity. **ACTION MF SM**
35. A discussion around families' awareness of their eligibility for PP funding took place along with understanding the role of the Learning Support Assistants (LSA) role within the classroom.
36. **UPDATE** - New Website - will be running from September.

#### **BUDGET UPDATE (Att)**

37. The governors **approved a balanced budget for 2020/2021 virtually** on 16th June 2020 (delayed due to Lockdown) All correspondence will be filed with the minutes of this meeting.

#### **PREMISES REPORT (Att)**

38. Governors received the report in advance of the meeting and raised the following questions
  - i. New fence start date - imminent, will take around 4 days to erect, the control gate system will take longer due electrical works to be carried out.
  - ii. The Sites team has an ongoing plan to continue to improve the site, having worked hard during lockdown.
  - iii. F Block lift update - the current lift has been ruled unfit for purpose. This now sits with WSCC Capital Projects Team, the developers Sunninghill and Lawyers. It is highly likely that an external lift will be added to the building, eventually.

#### **GOVERNORS ACTION PLAN**

## GOVERNOR PLANNING FOR 2020-2021

39. The Chair **proposed** a plan for the board to review its current structure with a view to return to operate with committees. Governors discussed the pros and cons at length and resolved to put their thoughts and questions in writing to the Chair as it was **agreed** that further consultation and consideration would be needed.
40. All governors were requested to **complete a Skills Audit** (handout att also emailed) - and return to the Clerk  
**ACTION ALL**

## LINK GOVERNOR REPORTS

The following reports were received in advance of the meeting and were accepted by the board, no questions were raised at the meeting

41. . Science BMc  
42. . Safeguarding NH-S  
43. . H&S Audit MF & BMc  
44. . Maths MF  
45. . Asset Disposal SSM
46. 'What went well' has been incorporated in the Safeguarding report to be included in the Governors' Visits Policy review **ACTION BMc**
47. HT informed the board that all local schools have agreed not to publish data in September.

## SAFEGUARDING Report from JNE

48. 'Operating safeguarding and child protection during Lockdown' Governors received the attached report in advance of the meeting - Governors were **satisfied** with the provision provided during lockdown and having already **approved** Appendix 1 to the Safeguarding and Child Protection policy at the beginning of Lockdown.
49. Governors were informed the government's KCSiE Statutory guidance has been amended and will be operational from September 2020. Governors had **received** the updated guidance in advance of the meeting and all governors present, **confirmed** they had read both parts 1 and 2 of the new guidance. .  
[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/892394/Keeping\\_children\\_safe\\_in\\_education\\_2020.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/892394/Keeping_children_safe_in_education_2020.pdf)

## POLICIES APPROVED VIRTUALLY during lockdown (signed copies attached)

50. . Safeguarding COVID19 Appendix 1 to existing policy  
51. . Temporary Teaching & Learning / Behaviour policy COVID19 Phase return  
52. . Phased return to school Risk Assessment.  
53. . Emergency Plan Additional Covid19 Appendix 14

## POLICIES FOR RATIFICATION

54. Relationships and Sex Education Policy September 2020 **Ratified**

What is the implementation plan? - TAS was chosen as part of a pilot set of schools. JNE and SRO heading up the fundamental changes and incorporating the new elements into the 'Perspectives' subject scheme of work.

- 55. Performance Development Policy (formerly Appraisal Policy) **Ratified**
- 56. Careers and Enterprise Provider Access 2020 (governor responsibility this is published on the school's website) **Ratified**
- 57. CEIAG Policy 2020 **Ratified** Fire Safety Policy – model adopted from wsc. **Ratified**
- 58. Governor Visits Policy (MF requested GB input requested) **Covered under item12.**

## AOB

- 59. Governors have received an email invitation from SHO Leader of Art to assist with DIY POS (Paint Our School) if you have any free time to help during the summer break please email SHO.
- 60. Mr McLelland informed the board that the school has been chosen to become a case study for a National demonstrator for an Energy Generating Programme. WSCC has agreed to pay for the installation, the demonstrator has been invented in Sussex and approval for autumn installation has been achieved. A very exciting opportunity for the school.
- 61. The Medical Room provision and function from September will be finalised in a meeting this Friday.
- 62. The school is looking to achieve Artsmark accreditation for Arts and Culture. Mrs Mitchell has agreed to be the link governor named for the accreditation.

## Next meeting Wednesday 16th September 2020

Meeting closed 20.04hrs

Minutes Approved by ..... Chair of Governors

Date .....