

At a meeting of the Full Governing Body of The Angmering School Wednesday 30 June 2021 held in S1.

Attendance: Mr Liley (HT) Mr Fielder (Chair), Mrs Hamilton-Street (Vice Chair), Mr Beaney, Mr Gisby, Mr Hamilton-Street, Ms Rush(SR), Mr Smith, Mrs Thomas.

Also in attendance: Mrs Nolan (Clark) Mr Kingsley(SK), Mr McLelland (arrived at 6.15pm)

Apologies:

1. Apologies received in advance of the meeting from Mr Street, Mrs Mitchell and Mrs Wollam - the board **accepted** Apologies.

Declarations of Interest.

2. There were no declarations of interest.

Membership Matters

3. Mr McLelland's term of office ended on 28th June and has decided not to re-stand for a further term.
4. Mr Kingsley was welcomed to the meeting as new Parent Governor - introductions took place.
5. 2 Co-opted governor vacancies have been advertised on the school's website and social media, and also in the All About village magazines.
6. Clerk to sign up to Governors for Schools service **ACTION: Clerk**

Chairs Actions

7. There were no Chairs Actions

Urgent Matters

8. There were no Urgent Matters - The Chair reminded the board that all information discussed in the meeting, is to remain confidential and would like to see confident challenging questions during the meeting.

Minutes

9. Minutes of the Full Governing Body meeting held on 19th May 2021 approved by the board and signed by the chair, as a true record of the meeting.

Matters Arising.

10. There were no matters arising from the minutes.

Therapeutic Approaches - Training Presentation by the HT

11. The HT presented a condensed version of his recent WSCC training on Therapeutic Approaches (see att PP.) and answered the following questions from the board:
 - **How is the process communicated to other students in school, and how will staff respond to the approach?** *The HT explained the several avenues which can actively avoid fixed term exclusions and ensure that the victim (if peer on peer) has additional support and a restorative justice approach.*

Mr McLelland joined the meeting at 18.15hrs.

- *In extreme situations and in avoidance of a permanent exclusion, the HT can direct a student off site for education, working with an alternative agency/provision for a period. Students will have a change in provision but not be removed from the education system as this has proved to set students up to fail in adulthood.*
- *ACE (Adverse Child's Experiences) and NSPCC both recognise that 2 in 30 students are victims of some form of abuse. Schools remain their continuum.*

- *All Pastoral teams will complete Therapeutic Training in September. There will be a thorough review of the pastoral structure with training on the behaviour management strategy.*
- *The approach will be pitched to parents at an information evening*
- *Roll out to all staff will be scheduled for November INSET.*
- *There is a plan to make it a countywide approach that will be shared with primary schools.*
- *Statistics show that there is clear evidence that staff will be on board as they are very child centred. Staff brought into the RJ approach and long service staff found more power with the RJ approach, which has also filtered down to the primary schools.*
- *Cost will be high, it is recognised that the students are the most important, but that the alternatives are more expensive, and investment is needed for this finite resource. Long-term benefits to unemployment costs, prison service and community cohesion far outweigh the negatives.*
- **Do parents and students understand the concepts of restorative justice?**
Parents are acutely aware of the RJ system and how the school operates. Students like to engage in the RJ approach.

Ofsted and the new framework - Training

12. The HT presented the September 2020 changes to section 5 and section 8 inspections and the window of opportunity for a further inspection as a Requires Improvement (RI) school the following questions were raised and answered:

- **Being an RI school has an impact on our branding for recruiting staff, parents and students - how confident are you that this can be overcome?** *HT explained that confidence in the school community has grown, parent view has been very positive; student numbers have been in a state of flux due to lower cohorts than expected in the area. Recruitment of staff has not been an issue due in part to the school's Initial Teacher Training (ITT) offer and the fact that the school engages well with the Teacher Training universities and locally, we have a good reputation.*
- The curriculum and Ebac were discussed at length on how they are adapted to address social disadvantage students, but the HT did not consider this an area of great scrutiny for the HMI.
- The HT reminded the Governors that it was their job to **be able to evaluate the effectiveness of the school and pointing to clear evidence to back up where the school is Strong and Weak, and what is being done to improve weakness.**

13. Governors considered how they can show a strong united approach to an Ofsted Inspection and **agreed** to have an A team and a B team to have clear understanding for Outcomes, Curriculum, Safeguarding, Attendance to be available in any eventuality upon an inspection.
ACTION - BRING TO PLANNING MEETING IN JULY

Donations/Sponsor Letter

14. Draft letter approved,

VC and JST to prepare and share a list of company contacts. JST to lead ACTION all governors to support and promote.

15. The Clerk informed the Board JST had secured sponsorship of £500. From a local company to support the Science Fair.

Budget

16. The budget figures for May were shared on the GVO in advance of the meeting.

17. The following summary report was shared with the board in advance of the meeting from the BM:

- *Large surplus in teaching to account for progression and cost of living rise which will not impact until October / November time.*
- *Any support staff eligible for progression have done so. No firm news yet on any cost of living rise but there is an allowance of £250 per person built into the support balances.*
- *Curriculum showing large surplus as library Assistant replacement pending (due to start September).*
- *Clerical showing large surplus as SFU on secondment to SSA to end of August. B Robinson sixth form admin replacement pending (due to start July). Vacancy for YTA (due to start September).*
- *Covid: We are still awaiting the third tranche of the Catch-up monies, approx. £40k. No official news on the Recovery monies, however we were advised to budget £22k for a secondary school. We have received £13k for Testing; this has gone in against additional Covid cleaning staff.*
- *No Covid Catch-up expenditure as at May reporting. Imminent costs are: Chrome books ordered £6,800 Smart interactive whiteboard ordered (maths department) £3,000 Teacher 1:1 sessions approximately £40 per hour with on costs; however, we have not had many claims submitted yet.*
- *Nothing too much to comment on in Admin and Premises costs. However, water costs include an accrual of £4k from last year for missing charges.*
- *Photocopy charges, costs will be clawed back from departments over the course of the year.*
- *We have several building related insurance claims in progress via WSCC. All these costs / receipts are sitting in one cost centre until they are finalised and WSCC have actioned any reimbursements. This is shown at the end of the report after DFCG.*

18. The Governors **accepted** the report and figures with no questions raised.

Caterlink Update

19. WSCC have **agreed** to do a Kitchen Servery survey and will be on site on Friday 2nd July. to see the volume of traffic in short periods of time. HT confirmed the school would be unable to host staggered lunch breaks due to many reasons should the suggestion be raised by county.

20. It was **noted** that with the current Covid restrictions the daily footfall does not provide a realistic view of the limitations the school experiences on a daily basis.

Headteacher's Report (copy attached)

The following questions were raised/answered or discussed:

21. Premises

- Hydra pool - governor **questioned** the use of the inclusion budget charge for the hoist repair? The HT **confirmed** he would confirm with TLA that the inclusion budget would not pay for the repair.
- Electronic access control - Bramley Green Gate - Governors were pleased to see planned works in the summer holidays for secure entry/exit to site. And acknowledged the 6th formers will be able to access with their ID badges.
- Sixth Form Common room - **Furniture requirements to be considered when sending Sponsor letter.**

22. Staffing

- Early Career Teachers - The HT **confirmed** the school will be using the service of 'Advantage' a 2 year support package for EC teachers and taking advantage of the extra funding offer of £1200.00 per EC teacher to help support them due to the Covid pandemic.

23. Student numbers

- Governors' **questioned** the reason for the loss of a year 10 student - and were **satisfied** the student had moved out of the area.
- Sixth Form numbers were **discussed** along with the marketing strategies and promotions currently taking place, but unsure of uptake at this stage.

24. Attendance

- Year 9 attendance was **discussed** along with attendance overall, due to the covid coding not being particularly helpful with some disadvantaged students skewing the figures. HT **confirmed** that the school is in a **good position** with County in comparison to other schools in the area at 93.78% overall. He **confirmed** that year 9 is the weakest year group due to 6 students with very complex needs and or pupil entitlement, which reflects in the figures.
- Governors **asked** when data comparisons with other schools would be released. The HT **confirmed** that County has not committed to sharing the data, but is confident that TAS is still inline or ahead of the curve as it was at the end of the autumn term at 88.2% while we were at 92%.

25. Student Progress

- Year 11 Centre Assess Grades (CAG) were discussed at length (see table) Governors **asked** how many student variation forms had been raised? Reason for the question is have we further disadvantaged the disadvantaged? The HT **stated** not many variation forms had been raised and **explained** how the evidence packs were created for each student with variation, to give a fair evidence base.
- Disadvantaged Students (see table) The HT **confirmed** that the school's provision for disadvantaged students during lockdown was good, and the school worked hard to engage disadvantaged students, however, only about a third of the students took us up on it - some preferring to embrace independent learning, or high quality online learning, whilst others not so engaged.
- Plans for Year 10 are all encompassing in recognition of the past year of instability. Masterclasses are in full flow, every area of work mapping the curriculum in readiness for May 2022 whether it be exams, coursework, TAGs. or a combination of all three?
- Students having to self-isolate for short periods are not able to engage in high quality teaching from home but are able to access work and support directly from the teacher via email. Some students will not be motivated to work independently.

- SEND students (see table) HT explained the table, along with the strategies in place to improve progress of students. Head of SENDCO is confident that outcomes for students will improve next year in line with 2020 results. Link Governor to SEND reiterated the confidence in the team as evident in the Link Adviser report also tabled.
- Sixth Form - strong evidence provided for year13's show clearly, what students know, versus exams showing what they do not. Maths found the grading system extremely frustrating.

26. Student behaviour & Exclusions- no questions raised.

27. Covid update - no questions raised -

Governors noted the school is already aligned with the government risk assessment.

WSCC Adviser Spring Term Report

28. Governors **acknowledged** the report and content

WSCC Adviser Report on SEND

29. Governors **acknowledged and were pleased with the report** and content and were **reassured** that all actions to be in place by the end of September 2021 was a realistic target.

30. SSC Student Support Centre (LNC Lavinia Norfolk Centre)

31. Parental Consultation for RSHE (last action) still to arranged.

Governing Body Action Plan

32. Governance Survey -All governors have input and submit to the Clerk no later than 5th July for VC to collate and complete the survey on behalf of the board.

ACTION ALL

33. All Staff end of term Thank you - discussed, all governors to attend if possible please?

34. Link Governor Reports: (see att) the following reports were **acknowledged** and **accepted** with no questions raised.

- Sixth Form MF
- Finance MF TW
- SEND DBe
- Science BMc
- Curriculum JGI
- Premises/H&S LHS
- Safeguarding Role of the DSL NHS
- Safeguarding Y7 SSSP NHS
- Safeguarding Y9 SSSP NHS
- MFL Link Report SRU
- English BT
- Curriculum JGI
- Maths JGI

Governor Training

35. Excellent participation with online training, all governors bar 2 members completed the new Ofsted framework. Two governors also completed the WSCC Ofsted training.

Safeguarding

36. Nothing to report

Hate Crime Report

37. Spring Term Summary (see att) Governors acknowledged the low total in comparison to the Autumn Term having an impact due to Lockdown.

Policies

38. The following policies were emailed to governors in advance of the meeting 24.05.21 and 22.06.21

- **Curriculum Policy Ratified**
- **SMSRC Policy** - Governors requested an understanding of how 'Awe and wonder' are measured and the learning outcomes from this aim? *It is not something we would attempt to measure as its intangible. It is a recognition that learning can (and hopefully does) inspire those feelings in students and teachers. For example in a science lesson exploring the solar system.* **Ratified**
- **Btec Policy procedures - Agreed** no longer required to go to governors for approval.
- **Trainee Teacher (ITT) Policy** - Ratified (minor amendment regarding names of Universities of Brighton and Chichester) **Ratified**

AOB

39. Chair thanked Mr McLelland for his commitment and support over the past six years.

40. HT thanked the governors for their governor visits and reports, acknowledging their voluntary contribution and brilliant support engaging with the middle and senior leaders.

41. Staff survey 90 responses so far out of 150.

42. Website update: HT has agreed to invest up to £10,000 SR & Chair have been liaising with Mr Cayless, and SR has written a brief to put to agencies to improve our current website, which does not meet with Ofsted expectation.

43. A Tour of the school in operation will be arranged for SK.

44. Dates for meetings for next year tabled - 3 months in the year where there are no meetings, governors suggested consideration to informal meetings to look at specific training need and or buddy work. -

ACTION: Discuss at planning meeting

Date of next meeting:

45. Wednesday 14th July at 6pm This meeting will Planning for 2021/22 and OFSTED

Meeting concluded 20:02hrs.