

At a meeting of the Angmering School Full Governing Body on Wednesday 26th February 2020

Present: Mr Liley (HT) Mr Fielder (Chair), Mr Cayless (Vice Chair) Mrs Mitchell(Co-Op), Mrs Hamilton-Street(Co-Op), Mr McLelland(Co-Op), Mr Smith(Co-Op) Mrs Kettink(PG), Mr Beaney(PG), Mr Holmes(LEA), Mr Smith (Co-op).

Also Present: Mr Barclay (Associate) Mrs Nolan (Clerk) Mrs Anderson (DHT)

Presentation to Governing Board

Mrs Anderson presented to the board, as part of her NPQH course, the need to lead a project in school. She is proposing to work on 'An Integrated Approach to Teaching and Learning'. This builds on the work that she currently does with the Behaviour, Learning, Teaching (BLT) group and also addresses some issues that have arisen following the new OFSTED framework.

The project will consider the progress of the student, adopting a more holistic approach, through their day, year and key stages. In order to do this she will need to engage staff at all levels to implement this shift in emphasis, coordinating the delivery of the curriculum content and skills as students progress through the school.

Key features will include Curriculum Learning Journeys for subject areas, and also then within year groups, a new 'Target Takeaway' to support lesson observations within our new Staff Development Plan, a shared language of Teaching and Learning, building on our 3 focus areas (Questioning, Challenge, Know Your Students), and increased parental understanding of their child's experience in school. As part of the process is a skills progression, there is also an opportunity for this to be linked to our data and tracking systems.

As well as staff, she will also consult with students, parents and of course governors', adding their feedback into the process.

At the end of the project Mrs Anderson's aim is that our focus should be firmly on the student's experience of school as a whole, building on our knowledge of individual lessons and subject areas so that they have a clear idea of their journey through The Angmering School, know what to expect as they move up, and that parents also have a clearer idea of their child's learning journey.

(Please see the two tabled papers attached to the minute book)

18.45hrs. Mrs Anderson left the meeting

Apologies: Mr Mountain, Mrs Prior, Mrs Lockyear, Mr Grant.

1. Apologies were received and **accepted**.
2. Discussion around attendance to meetings took place.

Declarations of interest:

3. There were no declarations.

Membership Matters:

4. Governors' **unanimously voted** to elect Mr Barclay fully to the board, as a Co-opted Governor.

5. The board was informed that Mr Holmes, LEA Governor will not be standing again following the end of his term of office in August. Governors' were informed that the process at Governor Services has commenced in securing a replacement from September 2020.
6. The Election process is to start imminently by the Clerk, as Mr Beaney's term of office is due to end in April. Governors were pleased to learn Mr Beaney will put himself forward for nomination.
7. Mrs Lockyear has retired her post with immediate effect.
8. Governors' were asked to consider approaches such as writing a piece for 'All About Angmering' to promote interest in governor work to gain interest to fill the current vacancies for a co-opted governor and associate governors' -

Chairs Actions:

9. There were no chairs actions

Urgent Matters:

10. There were no urgent matters

Minutes:

11. Minutes of the Full Governing Body meeting held on 22nd January 2020 were **accepted and approved** as a true record of the meeting and **signed** by the Chair

Matters Arising:

12. Item 6 - Mr McLelland confirmed his attendance for the H&S Audit on 17th March.
13. Item 9 - Train the Trainer link for school no longer available
14. Item 10 - HT will raise at next Area B meeting (10.03.20).
15. Item 13 - Whole staff survey - Staff will be informed by HT when survey is ready to go out.
16. Item 47 - Who's Who Board - Chair's proforma to be shared with GB to complete and return asap.

ACTION: ALL

Training for Governors: Presented by the Headteacher

17. **Curriculum** - The headteacher started his presentation with the following two questions ;
 - i. As a Governing Body, are we legally covering all bases delivering the National Curriculum?
 - ii. Is the curriculum fit for purpose for all children?

Under Ofsted's new framework, 'quality of education' is now the new judgement combining the original Teaching & Learning Assessments and Pupil Outcomes. This aims to reduce the reliance on exam results as a measure of the school's rating but ensure the school's broader curriculum offer is also taken into account.

The school will need to be clear on answers in an inspection around the following areas:

- iii. What are you trying to achieve through your curriculum? (Intent)
- iv. How is your curriculum being delivered? (Implementation)
- v. What difference is your curriculum making? (Impact)

It's the Headteacher's responsibility to ensure delivery of the curriculum and **the Governing Body's responsibility is to be able to describe the curriculum principles. In order for this to happen, it is vital that governors ask critical questions such as curriculum**

design, deepdive and mapping in subject areas, holistic whole school approaches, viability of subjects. Does it meet students' needs? What qualifications will be gained?

Mrs H-S left meeting 19.15

18. **Data -HT's** see presentation
GVO

ACTION: SLI share slides & add to

Summary of Q&A following the presentation as follows:

- Frequency of reports to parents to be at least one per year. The school produces termly reports.
- SATs Key Stage 2 key message to parents - it is important data.
- Progress 8 explained fully
- Attainment 8 explained fully - ascertained current cohort less abled.

19. Reviewing the data supplied, governors' noted a large increase in Year 11 Maths academic review 1 this year compared to that of last year and questioned why English does not show the same trend? The HT confirmed these were the type of questions which would show the link governor getting into the nuts and bolts of the data comparisons when asking subject leaders and therefore able to bring the critical questioning to the table at board level.

20. The HT tasked governors' with using the data sets given to formulate critical questions in preparation of the next Data Review.

Budget:

21. Nothing to report.

Governors' Action Plan - Link Governor Reports:

22. English - Governors were given sight of the report (att) in advance of the meeting, there were no questions in relation to the Autumn Term report. Governors' **acknowledged** the positive comments.

23. Governors' noted areas where Spring Term visits are still to be carried out.

**ACTION: All Link
Governors'**

Safeguarding:

24. Hays Online training - The Clerk apologised for not highlighting as an 'Action for All' under Item 40 on the previous meeting's minutes.

25. Governors, who have yet to complete the online Safeguarding Training were asked to do so without further delay

**ACTION: ALL To Complete Hays online Safeguarding
Training.**

26. Governors' were informed the school observed Safer Internet Day with Assemblies and START activities.

Policies:

27. Governor Visits Policy under review. It was agreed that a small working party would review and update the policy.

Mr Fielder

ACTION: Mr McLelland and

AOB:

28. Governors asked why the monthly newsletter had been dropped- HT explained that with the move to daily social media notifications it was decided to have them less frequently and reduce to 1 per term.

29. Mr Smith asked 'governors' to consider the option of catering for school food in house when the current contract with the external caterers ends. It was agreed to formulate a working group to work with members of the headship team (SLI, MWH, DDY, SSM, & MB)

ACTION: Mr Smith, Mr

Barclay.

30. Mr McLelland declared an interest due to links with the current provider.

NB. All Actions where possible to be carried out by the next FGB.

Next FGB meeting: Wednesday 25 March 2020

Meeting concluded 2020hrs

Signed Chair of Governors

Date.....