

At a meeting of the Full Governing Body of The Angmering School Wednesday 19th May 2021 held at the school premises.

Attendance: Mr Fielder(Chair) Mrs Hamilton-Street(Vice Chair) Mr Liley (HT) Mr Smith, Mrs Rush, Mr Street, Mrs Mitchell, Mr Beaney, Mr McLelland, Mrs Wollam, Mr Hamilton-Street, Mr Gisby, Mrs Thomas, Mrs Dyson.

Also in Attendance: Mrs Nolan (Clerk)

Apologies:

1. There were no apologies received

Non attendance:

2. Mrs Kettink - The Clerk noted that Mrs Kettink had not attended a meeting since October 2020 and had not answered email correspondence relating to meetings and policies sent for virtual ratification and had not accessed her school email account in over four months. The board were in **agreement** that Mrs Kettink (Parent Governor), be disqualified from the board for non attendance with immediate effect.

3. The Clerk will arrange a letter to all stakeholders to request parent nominations and run an election immediately.

ACTION CLERK

Declarations of Interest:

4. Mr McLelland **declared** an interest in item 9 on the agenda and agreed to step out of the meeting for the item on Caterlink.

Membership Matters

5. Mr McLelland Term of office ends 28th June 2021 - Mr McLelland wishes to discuss his position directly with the Chair prior to confirming his intentions.

6. Current Co-opted governor vacancy - the Clerk **confirmed** promotion to fill the vacancy has been live on the school website and social media.

Chairs Actions

7. There were no Chairs Actions

Urgent Matters

8. There were no urgent matters

Minutes

9. The governors **approved** the minutes of the Full Governing Body meeting held on 31st March 2021 as a true record of the meeting.

Matters Arising

10. There were no matters arising.

Budget

11. Governors' had received the budget figures for 2021-2022 in advance of the meeting. Governors queried the Individual Assigned Resource (IAR) figures for LNC

students, the Business Manager (BM) explained the process of fund allocation including notional and top up funds, once the funds are received from County.

12. **The Full Governing Body agreed a balanced budget for 2021 - 2022.** and thanked the BM for her work.

13. A discussion around marketing the school's facilities in the community raised the question of a more direct booking system to be considered.

Caterlink

14. Mr McLelland stepped out of the meeting having previously declared an interest.

15. BM reported to the board that following the current provision being extended for 1 year, a focus group made up of students staff, BM and WSCC area manager, have met to discuss the current provision and gauge opinion and will meet termly for student voice and feedback. It is proposed that the tender process will begin around December/January.

16. After a discussion around the current kitchen and servery being adequate for the size of the school the BM confirmed a request for a review has been made to WSCC and they have agreed to who will visit and observe later in the term.

17. Governors were informed that some small changes had been made to the current offer but no major changes, when asked if the current provision had improved since the school raised concerns about the offer not being sufficient for students and the feedback from staff was that changes have been minimal.

18. Governors were urged to set out and build the dream vision and be part of the tender process. The Chair **requested** governor/s to attend the meeting with WSCC after half term.

ACTION Clerk to invite

19. The BM asked governors to email her if they have any further questions.

The BM left the meeting#, Mr McLelland rejoined the meeting.

IT Equipment & Donations

20. Draft letter request for donations was shared with the board prior to the meeting, following discussion, it was agreed to share the draft on the GVO with commenting ability for governors to edit accordingly. Governors agreed to complete the draft ready to approve at the next meeting.

ACTION: ALL Governors

21. The Headteacher took the pragmatic view that the summer term following the most recent lockdown would not be best placed to lobby parent views regarding a hire purchase scheme for chromebooks - instead opting to canvas parent view in the autumn term and roll out the offer from September 2022.

ACTION HT - Autumn Term

Reports to Governor

Headteacher's Report (Copy att) raised the following Q&A session.

22. Governors discussed at length the latest Data and the Teacher Assessed Grades (TAG) system in place for this year's Years' 11 and 13. And the HT urged the board to view the recently shared webinar presentation by ASCL to gain a better understanding of the system and processes.

23. HT explained that the appeal process will require the board to sign off the policy as a whole body responsibility.

24. Plans for Years' 10 and 12 will sit more formal trial exams over a period of 3 weeks after half term.

25. Governors note MFL a concern, the HT confirmed that staffing is in a state of flux and referred the board to review the link report.

26. **Staffing** - HT confirmed that staffing will be finalised at the end of May, Head of English has been recruited from within. Link governor to English dept will arrange a meeting after half term.

ACTION BT

27. **Student numbers**, the HT confirmed that despite WSCC 5 year plan, the numbers for September intake are unlikely to reach PAN (270) due to the small cohort.

28. Predicted Sixth Form numbers are not great, the HT confirmed that marketing strategies, Website updated and dedicated social media lead, rebranding promote Alumni and signage are all in progress. See Link governor report for 6th Form.

29. The whole of year 11 are off time table on 27th May to attend a 'Moving On' day in the Sixth Form Centre.

Behaviour & Attendance

30. Following a question regarding the number of permanently excluded students currently sitting at zero, governors queried if the school becomes targeted to receiving students who have failed in other schools? The HT confirmed this is not the case, but the school works hard at finding an alternative course for individual students who in other schools, may find themselves permanently excluded. He went on to brief governors on his recent three day WSCC training initiative to reduce permanent exclusions to zero - Stating that the statistics for the future of permanently excluded students is shocking and acknowledging the need to look at alternatives for students at risk.

31. "Shocking!" was the HT's response to the governors question for the HT's view on the recent comments made by Gavin Williamson (MP) regarding schools crackdown on student behaviour?

32. Governors queried attendance compared to other schools during and since the lifting of lockdown restrictions - HT confirmed that attendance has been significantly better than other schools. But due to coding looks significantly worse compared to 2019 - digging deeper, provides better understanding for our most vulnerable students.

33. There has been an increase in anxiety among students and the school is looking to provide extra hours with the changes to the in school counselling service, to ensure continued support for the students.

Annual Report to Governors on GDPR, Data Protection (copy att).

34. Governors acknowledged the report.

IT Equipment Disposal record (Copy att)

35. Governors acknowledged the report.

Pupil Premium Update Link Governor (report att)

36. Governors acknowledge the report and are satisfied that PP money expenditure is well evidenced.

Staff Survey

37. Draft questions for the survey were shared with the board and discussed. It was agreed that the survey should be sent to staff twice a year (October & June) It was also agreed that results of the survey are shared with staff (with commentary) Final draft to be shared with HT.

ACTION JGI

West Sussex Governance Survey

38. Governors were asked to contribute to the survey (previously shared) and pass their **feedback to the Clerk by June 11th** to allow the Chair and Vice Chair to pull together before the next meeting to agree the final submission **ACTION ALL**

Governing Body Action Plan

39. Governors acknowledge the response letter from Lucy Butler. (Copy att)

Link Governor Reports (att)

40.. Governors acknowledged the following reports along with the HT's comments and raised no questions;

- School Tour x 2 SRu & JGi
- Union Reps meeting - H&S representation LH-S
- Curriculum JGi
- H&S Training Course - LH-S
- Marketing SRu
- MFL SRu

Website working party update

41. HT confirms adjustments to the website have been made, with one remaining niggle that the ability to concertina pages has not been rectified. It's not perfect, but is fit for purpose.

42. Governors raised concern regarding first impressions and new admissions compared to other schools, HT confirmed comparisons and due diligence was completed, however, costs of around £10,000.00 the school considers the investment not viable at present, but would seek sponsorship.

Governor Training

43. Mrs Mitchell reports the governor training record sheet is looking much healthier, and urged all governors to complete the nga Learning link 'Ofsted and the new inspection framework' training course. <https://nga.vc-enable.co.uk/Learn/Learning/All>

44. Governors were also reminded to view the ASCL webinar regarding this years final Assessment grades <https://drive.google.com/drive/u/0/folders/1Gxcr5-TsdJXxSFFh1ernpO-csuvtBI2D>

45. Governors consider what bespoke 'in -school' training courses they would like to receive.

46. HT confirmed that he would deliver summary training on the Ofsted framework at the next meeting.

AGENDA ITEM (Training)

Safeguarding

47. Link governor for Safeguarding met with the DSL yesterday, There are currently no Safeguarding concerns. The report will be on the next agenda, and she also confirmed attendance at the regular Student Safeguarding Panel meetings.

48. WSCC approached our school and have asked JNE to support another school(paid) who have some safeguarding concerns.

49. The HT confirmed he and MWH also have been approached to a forum designed to reduce exclusions to show other schools the approaches that we use - the Vice Chair stated that Governors need to recognise that, for a school that is graded by Ofsted as Requires Improvement, the fact that County have approached us to coach other schools is testament to the hard work that has been undertaken by HT and his team.

Hate Crime Reporting

50. Spring Term report will be on the June agenda - The HT confirmed there has been some racist language which has been followed up as per school policy and procedure and will be evident in the termly report next month.

Policies for Ratification

51. LOtC Trips & Visits Policy including update on current advice and guidance.
Ratified Virtually 27.04.21 NB. add to Action plan to nominate link gov in Sept
52. Draft Governor Visits Policy Ratified - **NB. As a courtesy to the HT, governors to include the Clerk when booking to see a member of staff - she in turn will keep the HT informed. Clerk to change the reporting form at the end of the policy to the TAS standard** **ACTION CLERK**
53. Literacy Policy **Ratified Virtually 18.05.21** see Q&A (Copy att)
54. First Aid Provision Policy Ratified Virtually **18.05.21** see Q&A (copy att)
55. Drug Education Policy **Ratified**

AOB

56. Major electrical works planned for the Summer break may impact on summer school, with areas of the school being without power.

57. F BLock lift has been out of order, resulting in a number of students missed lessons. HT confirmed this is still an ongoing dispute between Sunning Hill and WSCC. Governors agreed to write to WSCC to express the school's frustration regarding the lift not being fit for purpose. **ACTION CMI**

58. BMC reports that Chelsea Football Academy have submitted an application for using the site for academy based training. He has requested feedback at the next meeting as to how the application has progressed. **AGENDA ITEM (Lettings)**

59. Therapeutic Approaches - Governors would like a summary presentation at the next meeting by the HT and MWH **AGENDA ITEM (Training)**

60. LH-S proposes the board lay on an end of term Thank You BBQ for all staff a suggested date Thursday 22nd July at 3.30pm LH-S and the Chair to liaise with HKN regarding approach the Hockey Club for use of their bar. **ACTION LH-S & MF**

61. LITTER! Governors would like to see a forum to seek education and litter picking solutions. APC has offered to help fund extra bins. YTL's for Y7 and Y10 are currently litter picking in DEAR time.

Next meeting: Wednesday 30th June 6.00pm.

Meeting concluded 8.05pm