

**At a meeting of the Full Governing Body held on Wednesday 18 January 2023 At The Angmering School.**

**PRESENT:** Mr Liley (HT), Miss Brooks, Mr Fielder, Mr Gisby, Mrs Hamilton-Street (Chair) Mr Kingsley, MRs Mitchell, Mr Smith, Mrs Scales, Mrs Thomas. Mrs Dyson (BM) , Mrs Knox.

**ALSO PRESENT:** Mrs Anderson(DHT) Mrs Nolan(Clerk)

**APOLOGIES:**

1. Apologies were received from Mrs Young in advance of the meeting and were **accepted** by the board.

**DECLARATIONS OF INTEREST**

2. There were no declarations.

**YEAR 11 PROGRESS**

3. Presentation by Mrs Anderson(DHT) spoke at length about the current situation with year 11 mock results and work around boosting attainment and aspiration for both boys and girls as data shows the students significantly below target in obtaining 5 or more GCSEs at grade 5 and above. (please see report att)
4. It is **recognised** that a big contributory factor around these results are that there is a larger number of persistent absence among students since the pandemic, with both boys and girls suffering school related anxiety and phobia following 'Lockdown' The school staff are working incredibly hard to support these students.
5. **Various interventions** have been put in place with master classes, additional period 6 lessons, and lunchtime clubs are all on offer, letters and phone calls to parents.Mr Liley is holding Incentive Assemblies. We await the outcome of the next set of results to see if these interventions are having an impact.
6. **It should be noted** that the teachers are working extremely hard in all areas in supporting and encouraging the students that they are capable of doing better and to not assume a 'Fait Accompli' as a result of the pandemic.
7. Other instances of attendance impact have been the annual winter bugs and Step A, with the government advising parents to keep their children home if unwell.
8. Governors asked if other schools are having the same issue with attendance, the HT stated that other schools do not share low attendance figures however do admit to high levels of anxiety.
9. Parents' opinion regarding school attendance being compulsory following the pandemic, needs to be shifted, the school accepts that this will be a **huge challenge**.
10. Support for students with exam related anxiety are offered a 6 week program of support, there are various staff members supporting individual girls and boys on a regular basis with their anxiety.
11. Lesson behaviour is good across the curriculum areas, some issues with a few students getting to class, but they are being supported.

12. A parent governor confirmed to the board that student perception is of acceptance that they are victims of the pandemic, and reiterated that the communication from school around support for resilience in the form of Year 10 consultation evening, is outstanding in his opinion.
13. Governors **asked** if there was anything WSCC could do to support further perhaps in the form of Social Prescribing Funds. - **it was agreed** that the Chair and HT would write and enquire  
**ACTION SLI.NHS**
14. In other year groups, attendance data is a concern particularly in years 7&8. Year 10 is currently sitting at 31%. Tutors involvement in contacting home regarding attendance would meet with capacity issues, it is common practice for Year Team Leaders working with the Attendance team to engage with home.
15. Governors asked for clarification around the headline attendance figures being good at 91.04% It was confirmed that Persistent Absence is high in some year groups particularly year 11 at 42% the school's aim to reach 96% attendance overall.
16. The Chair thanked Mrs Anderson for her presentation and time, and requested that data and attendance appear in the HT's report for the remainder of the academic year. **ACTION SLI**

Mrs Anderson left the meeting.

### **EMPOWERMENT CURRICULUM**

17. Mrs Knox presented the attached presentation and handout regarding the empowerment of students, curriculum and community.
18. Mrs Knox thanked those governors who had given their time to support the Year 9 Careers Interviews and reported back the impact and acknowledgement that the support from the governors is invaluable.
19. Other notes to point;
  - Bespoke aspiration program for some Year 11 students
  - **Largest Careers Fair in the area will be held at TAS on 9th March 2023**, open to all year groups, other schools have also been invited. Great Marketing tool for the school, all 75 stools have been allocated - a program will be shared and **Governors were invited to attend anytime during the event which runs from 15:45 - 19:30**

### **FINANCE**

20. Budget Monitoring update - the BM shared in advance of the meeting the budget monitoring data for December 2022 (att.) Governors could see a different report style to previous months due to the new MIS system although the **BM is not 100% confident of the accuracy of Bromcom**, the BM is confident that the school's financial status is where it is expected to be at this point in the year, and highlighted the following points to note:
  - Lettings are now back to pre-pandemic levels.
  - Some funds bypass Bromcom as this is funding that comes from external sources and not WSCC funding.
  - Governors were surprised at the £5,000. Toilet roll costs. There is an issue with students using it to block toilets.
21. Governors **asked** if Bromcom assistance with finance usability has improved - the BM considers the Finance package to be graded Amber on a scale of Red Amber Green currently.

22. Governors **asked** if other schools have been successful in recouping extra costs the schools have had to outlay during the bedding in of Bromcom, the HT confirmed that the results are still pending on the test case submitted by another secondary school.
23. Governors **asked** if there was a refurbishment structure for learning and equipment particularly in the Food Tech rooms. It was confirmed that there was a basic need for a full refurbishment and that a bid has been put to WSCC for between £50,000 - £80,000. The capital fund for the whole school for the year sits at £26,000.00
24. An additional DFCG fund of £50,000. Energy efficiency devised formula capital projects fund which does not include the solar panels has been received.
25. BM **reported** that the school has been awarded £150k grant funding for continued inflation pressures, although this will be included in next year's budget allocation.
26. Gas and Electricity tariffs are on a fixed rate, please see handout, projected increase on Gas charges is 420% and Electricity 85% will leave a £100,000.00 shortfall.
27. The BM will consider reviewing the Hydro Pool letting fees **ACTION DDY**
28. The BM confirmed the Accumulating Fund review has been submitted to WSCC today.
29. Work on The SFVS will begin after half term, the Chair will oversee this with the BM.
30. The 3 year budget is due to be submitted to WSCC by 12 February, the BM is unlikely to meet the deadline, citing the priority is to ensure the budget is correct on Bromcom in the first instance.

### **CATERLINK**

31. A rescheduled meeting of the Caterlink Focus Group meeting is now scheduled next week with the Area Manager of Caterlink. The school will also take the opportunity to discuss plans to extend the servery area.

### **ASSET DISPOSAL**

32. The Sites Team plan to remove and sell for scrap, the old site minibus, however, governors need to be aware the removal may incur a cost if it is deemed a non runner. Governors **agreed** to this action.

### **URGENT MATTERS**

33. **NEU planned Strike Action** The HT reported to the governors that he was in the process of taking advice from WSCC and planning for the days of the proposed strikes.
34. Discussions around the reasons the NEU have called for strike action, legislation for non-striking staff members, and the HT confirmed that all staff who attend school on the day of the strikes will be formally registered, he also confirmed that those who are taking action do not receive pay on strike days.
35. Students will be able to access work from home via Google Classroom
36. Options Evening will be moved to the 2nd February.

### **MEMBERSHIP MATTERS**

37. The board currently has one vacancy for a parent governor, and Mr Kingsley's term of office as a parent governor is coming to an end, Governors' unanimously **elected** to Co-opt Mr Kinglsey

for a term with immediate effect, allowing the Clerk to request nominations from parents with a view to holding an election to fill 2 parent governor vacancies, the deadline for nominations is 27th January.

38. Mr Gisby accepted to serve a further term of office as a co-opted governor.
39. The remaining two vacancies for co-opted governors have been advertised in the current All About magazines and will appear in the February and March editions. The Chair has received interest and is arranging initial informal meets to discuss further.

### **DISADVANTAGED STUDENTS**

40. The latest Pupil Premium is published on the school website, governors were urged to view and raise any questions.
41. SEND - the latest Link governor report will be covered under agenda item 16. Mrs Thomas informed the board she plans to attend school and shadow a student to get an in-depth look at the provision available.

### **MIS BROMCOM**

42. As with the Finance package, the current view of the school on the 'moving to green' survey sits at Amber, with some members of staff confident using the systems in their roles more than others.

### **MINUTES AND MATTERS ARISING**

43. Minutes of the Full Governing Body meeting held on 7th December 2022 were approved and signed as a true record of the meeting.
44. There were no matters arising.

### **CHAIRS ACTIONS**

45. The Chair confirmed her attendance at the next Governors Spring Term meeting on 19th January and will give feedback to the board, via email any urgent matters.

### **SAFEGUARDING**

46. The Chair reported that the new HR Administrator has settled well and has carried out an **audit of the Single Central Record with the DSL**. Governors are to be aware of their responsibilities at monitoring the scrutiny of the SCR on an annual basis. The Chair is confident the process is being followed in maintaining an accurate record.

### **HEADTEACHERS REPORT**

47. In addition to the report attached, the HT reported to the board that there has recently been issues with the schools Fire/Smoke/Security Alarm panel which is positioned in the main Administration Office, having an impact on staff working in the immediate vicinity. Recent investigations have deemed the system no longer fit for purpose due to the age and additional 'add ons' as the school site has developed, along with some water ingress perhaps causing alarms to trip.

48. A replacement system would be in excess of £30,000.00. WSCC have been notified and we await a decision and plan moving forward.
49. There were no questions raised regarding the HT's report.
50. The Chair informed the board that the School Improvement Plan will be on the next meeting agenda as a key focus.

### **GOVERNING BODY DEVELOPMENT PLAN**

51. Governor Link Roles- Mr Kingsley has agreed to take over the link role for Safeguarding.
52. Due to the current governor vacancies have left gaps in some key roles which require cover - please approach the Chair with offers of support to maintaining consistency within the following departments;
  - Health & Safety
  - ECT/ITT
  - Humanities
  - Finance
  - Marketing and Website
  - Empowerment (formerly RRSA)

### **ADVENTUROUS/OVERNIGHT TRIPS**

53. The following trips have been approved and signed off by the Chair
  - A Level Geography 2 night residential June in Swanage for 10 Y13 students
  - Belgium Battlefields day trip for 90 Y8&9 History students
  - Enrichment trips for years 7-10 14 July to include Guildford Spectrum, Chessington WoA, Thorpe Park and Marwell zoo.
  - Spring Break 2024 Italy Ski Trip for 48 students PD sport.

### **LINK GOVERNOR REPORTS**

54. Link Report for SEND (see att). Governors were **made aware** there is a higher number of students with SEMH/SEN compared with other schools, in the main because TAS fosters an environment and offer, however, this does compound the financial situation. The Head of SENDCo's main focus is on core subjects for the students, other areas are not achieving as well. Governors **concur that the lack of funding is a worry.**

### **ACADEMISATION**

55. The Chair confirmed that the Academisation working group had been formulated with a mixture of support staff, teachers and governors and will remain a **standing item on the FGB Agenda** the first meeting will be held 6th February.
56. Governors asked if there was much nervousness among staff? The HT confirmed that he delivered to staff (January's Staff Day) a transparent overview of the reasons for forming the working group and will manage any concerns raised with honesty.
57. Wider stakeholders are not involved in the process at this stage. The HT will continue to keep everyone updated via his weekly letter to parents regarding consultations.

### **GOVERNOR TRAINING**

58. Governors were informed the NGA and National College training links were available on the agenda, the Chair requested governors to participate in forms of training pertaining to their link roles. Governors were asked to view the Academisation webinar on the Nat College in place of the formal training in February . Please remember to share completion certificates with CMI and the Clerk for their records.

### **HATE INCIDENT REPORT**

59. Governors noted the Autumn Term Summary report with no questions raised.(copy att)

### **POLICIES**

60. The Board ratified the GDPR Policy with no queries.

### **NEXT MEETING**

61. Wednesday 22nd March 2023

### **Final Notes/reminders**

- Complete your Spring Term Link visits
- Learning Walks
- Careers Fair 9.03.23 3.30-7pm