

**At a meeting of the Full Governing Body held on Wednesday 15th June 2022 At The Angmering School.**

Present: Mr Liley(HT) Mrs Hamilton-Street (Acting Chair), Mr Fielder, Mr Street, Mrs Young, Mr Kingsley, Mr Gisby, Ms Rush, Mrs Turner, Mrs Jagger, Mrs Dyson (Business Manager)

Also Present: Mrs Nolan(Clerk) Mrs Anderson (DeputyHT) Mr Kerrison (post16+)

Non attendance: Mr Beaney

**APOLOGIES**

1. Mrs Thomas, Mr Smith, Mrs Mitchell, were received in advance of the meeting, and accepted by the board.

**DECLARATIONS OF INTEREST**

2. There were no declarations of interest.

**MEMBERSHIP MATTERS**

3. Mrs Sarah Hart was successful at gaining the position of Parent Governor, we shall look forward to welcoming her to the board at the next meeting.
4. Term of Office ends 8th July for Mr Smith Co-opted governor, **the board unanimously agreed to invite Mr Smith to serve a further term of office.**
5. Term of Office ends 8th July for Staff Governor Mr Street. The Clerk will proceed with the election process next week.

**ACTION: CLERK**

**URGENT MATTERS**

6. There were no urgent matters

**QUALITY OF EDUCATION**

7. Mrs Anderson (DHT) presented her report for Key Stage 4. (copy attached) ***the following points and questions raised were noted;***
  - Resounding testament to the hard work commitment of staff to give outstanding support to all year 11 students, being able to close the gaps for students with additional needs and strengthening the knowledge to fill the gaps in their learning have presented positive data projections considering the circumstances of the past two years during the pandemic. It was also noted that the high expectations, standards and robust provisions in place for the students, were contributory factors.
  - DEAR Masterclasses a resounding hit, best intervention available.
  - 100% attendance for GCSEs - way above other schools in the area.
  - It was also noted that the cohort has a lower prior attainment for English and Maths (& overall) in KS2 than in previous years.
  - English and Maths Ebac & targets. Subject target summary document to be made available to governors. This document shows a ll targets (Wildly Important Goals) and team targets.

**ACTION: AAN to Share 5+WIG with governors**

- Lower Progress 8 score compared with Progress 8 by subject, breakdown requested for future meetings **ACTION:AAN**
  - 4 Matrix to be shared with Mrs Young, link governor for Data **ACTION:AAN**
  - Governors requested the sats and summary provided differ 5x 9-4 and 5 x 9-5 the DHT will amend the next report to match up **ACTION: AAN**
  - Explanation of the differing entry levels regarding English Language and Literature was given.
  - Girls out performing boys - Discussion around strategic support being planned for boys took place.
  - Photography having a lower P8 score was discussed and what support was in place to support. It was confirmed that some students struggled with the academic content level or work resulting in a couple of students becoming disengaged.
  - Spanish has a lower P8 score compared to the other languages. Discussion around staffing changes took place.
  - Governors felt that there has been a very positive wellbeing message to students and are pleased with the 100% exam attendance figures, it was acknowledged that this is due to a whole team effort and look forward to a well attended Prom at Fontwell.
8. **DHT was thanked for her presentation and time answering questions, she was asked to pass on the GB's thanks to the Year 11 Team for all their hard work in making this year positive for all students.** DHT left mtg 18.16
9. Mr Kerrison (HoSF) presented his report, (copy attached) and echoed the DHT's words of the immense hard work of colleagues to support the students this year, as the last time they sat formal exams was 7 years ago in KeyStage 2. The data presented has proved positive between the Mock exam data drops from the Autumn and Spring terms. ***The following points and questions raised were noted;***
- Lack of pupil premium students in year13 was discussed, there are 8 PP students which is relatively average.
  - Recruitment for coming September is very positive, following a review of the application forms of the 120 applicants, there were no timetable clashes for 98 students, of the 22 clashes, 15 reviewed their options with positive outcomes and possibly 7 students will look elsewhere to be accommodated.
  - The 3 year data was discussed compared to prior to 2019 and it was confirmed 2019 low data was a blip compared with the previous years..
  - Destination of year 13 was also discussed, universities have held back places this year, but are fairly confident that all bar one now have a confirmed place.
  - Disadvantaged students moving to their next phase are as follows; 3 going on to universities, 2 to the workplace, 2 taking Art Foundation courses and 1 unknown at this time.
10. **Mr Kerrison was thanked for his presentation and time answering questions** and left the meeting at 18.25

## **MINUTES AND MATTERS ARISING**

11. Minutes of the Full Governing Body meeting held on 4th May 2022 were **agreed** to be a true record of the meeting and **signed** by the Chair.
12. There were no matters arising.

### **CHAIRS ACTIONS**

13. The Chair **confirmed** the message from the board, was shared with all staff regarding the Staff Survey outcomes.
14. Angmering Parish Council **donated** a cherry tree to the school to commemorate the Queen's Platinum Jubilee, details will be in the local press, and on the school's website and social media pages.

### **REPORTS TO GOVERNORS**

15. **Headteacher's Report (copy attached)**, HT reported to the board on the most recent staffing recruitment updates, including the temporary one year secondment (due to Mrs Hobbs sabbatical) to the Headship team for Ms [Leanne Kelly](#), who will remain the Subject Leader of History, her focus will be High Quality Teaching & Learning.
16. **Discussions around the changing landscape of MFL were discussed**, staffing has been oversubscribed in this area to allow for additional support. The outgoing Leader of the department will be liaising with her replacement in the coming weeks to enable a smooth transition at the start of term.
17. **Planned Admission numbers (PAN)** of 270 are currently at 268 for incoming year 7 all appeals have been completed.
18. **Key points to note on Attendance** - remains ahead of the National figures and our disadvantage student attendance gap is smaller than the National figures
19. **Student absence requests for holidays have increased**, and prove a challenge as parents are happy to pay fines unless valid evidence is provided, to support avoidance of fines being issued.
20. **HT reported that West Sussex County Council has granted Capital Planning Section 106 monies** circa £450,000.00 over 6 years. Proposals have been looked at to improve outdoor spaces for students, this is likely to include 2 outdoor covered seating areas, outdoor gym equipment and subsidiary improvements to the paths and running jump pit. Proposals will include the staff and student view and the HT will bring proposals back to the board.
21. **Update on the F Block lift** - Planning approval has been obtained, funding is in place, currently awaiting a pre commencement meeting date.

### **GOVERNANCE SURVEY**

22. Governance Survey - this is a collaborative approach all comments to the Chair by 1st July please **ACTION:ALL.**

### **DfE WHITE AND GREEN PAPERS**

23. Department for Education White paper. HT presented slides on the key points, (copy attached) **and talked through the slides showing Green/Amber/Red highlights for levels of concern**, to assist governors in gaining a better understanding, each chapter was discussed at length.
24. **Governors were requested to actively consider the following:**  
 Seek out and review Trusts the board would be willing to work with.  
 The risks of staying within WSCC versus joining a positively strong trust .
25. Governors **agreed** to place MATs on the agenda following the next Ofsted Inspection
26. Department for Education Green paper - Helen Johns (WSCC) contains some good points, but there are a lot of unknowns, and **there is a concern around the lack of resources to prop up the plans.**

### **DISADVANTAGED STUDENTS**

27. Governors received a report in advance of the meeting, copy attached, **the board wished to give credit to the SEND leader for successfully obtaining 92% of EHCNAs applied for.**
28. **Governors were asked to regularly view on the GVO, the Pupil Premium Strategy** live document updated regularly by Mrs Raynor (AHT) and the Link Governor Mrs H-S
29. Please also see the Disadvantaged Link report (under agenda Item 14)
30. **The board were informed of the school's intention to apply for the 'Applied Brain Injury (ABI) Aware Award'** from the Child Brain Injury Trust - the process will take approximately 9 months and is all evidence based on 7 elements.

Evidence would consist of

Leadership and Management  
 Awareness, understanding and prevention  
 Identification and Support  
 Learner environment  
 Family support and communication  
 Transition / Return to school  
 Local support information pack

Updating policies / parent voice / Social media / training / staff awareness / peer awareness / individual student plans / signposting to additional resources.

As a governing board, we can support by ensuring discussions and updates are included in our FGB minutes and we may require some governors to complete awareness training – I will update on this as we progress.

Currently if we achieve the award, we would be the only school in West Sussex to have the award which is another unique selling point and also gives parents confidence.

### **SAFEGUARDING**

31. No current issues to report on Safeguarding currently. Apologies were given for the lack of link visit report for the panel meeting recently attended **ACTION: DJ**

## FINANCE

32. BM discussed the recently shared (on the GVO, summary doc attached) budget figures and is pleased to report she has been successful in setting a balanced budget for 2022-23. Meeting the deadline of 31st May 2022. Increases allowed for regarding inflation and teachers pay rises, along with current increases to raw costs due to the fuel/energy hikes.
33. Budget monitoring sheets for May 2022 (also on GVO)
34. **Governors acknowledge the struggle to achieve a balanced budget and congratulated the BM for this achievement especially in the current climate of rising costs.**
35. **The board is also aware of the impact on workload of colleagues as a result of paring back the workforce over time.**
36. **Catering Contract - update**, The BM reported that the school was unsuccessful in its request to defer the tender process as previously requested by the board. She reported that there is just one bidder (Current contractor) taking part in the tendering process and there is a score and evaluation moderation meeting scheduled for tomorrow. **It was noted that the process cannot be judged on current performance.**
37. **Governors requested that written into the contract the ability to early exit should the successful bidder fail to meet the requirements. ACTION DDY**

## LINK GOVERNOR REPORTS

38. SEND Link Report BT
39. Behaviour & Pastoral Link Report NHS
40. Quality of Education KS3 Link Report SK
41. Pupil Premium Link Report NHS
42. **All Reports were acknowledged by the board with no questions raised.**

## MARKETING UPDATE

43. Mrs Rush reported that feedback of the new website has been great and it is running well with updates being carried out regularly.
44. Angmering Calling 2022 Governors have already been invited to attend the various events over the coming two weeks, and the **HT requested** governors attend on the Open day (Sat 18th ) **to support and congratulate Mrs Hobbs and her team** for the work involved in putting the event together.
45. The governors commented on the excellent quality of the brochure.

## GOVERNOR TRAINING

46. **Thank you to all governors for completing the nga Ofsted Step-by Step training module.**
47. Request for governors to earmark their next training modules for **Panel work** and **Effective Exclusion Panel** training, to strengthen the boards availability in these areas when called for Governor Disciplinary Committee work. **ACTION: ALL**

## HATE INCIDENT REPORT

48. **SPRING TERM 2022 Summary report** (Copy attached) governors' were informed the number (7) is an accurate reflection of what is reported to the Behaviour and Pastoral teams.

## **POLICIES**

49. Careers & Enterprise Provider Access Statement - Ratified

50. Careers Education, Information and Guidance (CEIAG) Policy - Ratified

51. **Governors congratulated the school and Mr Bowles on the recent The National NEON Widening Access Award** for supporting students into Higher Education and for having **an exceptional reputation** for the quality of our careers advice and guidance. And were also **pleased to see evidence of careers education embedded in the key stage 3 RSC curriculum.**

## **NEXT FGB MEETING**

51. The last meeting of the academic year will be on Wednesday 13th July at 6.00pm Mrs Sarah Hart, Parent Governor will be joining us. The meeting will be based around electing Chair and Vice Chair, Planning for 2022-23 and housekeeping.

52. Apologies received in advance from Mrs Young. And Mrs Thomas

**53. AOB: *Governors Thank you to staff this year will be held on Wednesday 20th July from 1.00-3.00pm Please attend if you are able to, to help***

## **DATES FOR 2022-23**

**21.09.22**

**09.11.22**

**07.12.22**

**18.01.23**

**22.03.23**

**24.05.23**

**12.07.23**

Meeting closed 19:33

